

Kodak Document Viewer and Kodak Scan and View Software – two new products from Kodak to maximize your **Microsoft SharePoint** experience with greater speed and functionality

Kodak Document Viewer Software – universal content visualization for **Microsoft SharePoint**

With just a few simple clicks, accelerate how you find and view documents in **Microsoft SharePoint** with **Kodak Document Viewer Software**. This easy, practical solution offers full screen and thumbnail views, and also integrates with all **SharePoint** libraries, lists, and search results. Let's say you're reviewing many resumes. Downloading them from **SharePoint**, looking at each in native PDF or **Microsoft Word** format, then uploading every one back to **SharePoint** is time consuming and cumbersome. With Document Viewer Software, you quickly open and view each resume almost instantly. It's a far more streamlined, easy, and time-saving solution to boost your productivity.

Kodak Document Viewer Software displays documents via HTML, eliminating hours and costs previously spent converting and storing files in alternate formats. Plus, only the portion of a document being viewed is downloaded to the desktop. Now you can access large documents far faster, while protecting your network's bandwidth.

Enhance your SharePoint navigation experience

Save time and streamline your **SharePoint** interaction with **Kodak Document Viewer Software** –

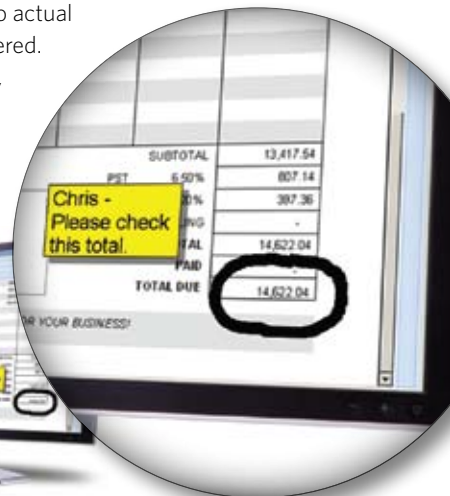
- > Create access at the source – because the document viewer is embedded directly in **SharePoint**
- > Support for over 300 document formats
- > Content identification is easy – thanks to graphic previews and highlighted terms for visual searches
- > Navigation becomes effortless – through full-screen or thumbnail previews of all documents and content types
- > Simplified downloading and opening of documents – directly in **SharePoint**, without the native application

Kodak Scan and View Software adds powerful document imaging, editing and collaboration tools to **Microsoft SharePoint**

Kodak Scan and View Software is an all-in-one scanning, viewing and editing solution built into the **Microsoft SharePoint** interface. It makes collaboration simple and allows users to add paper documents to **SharePoint** libraries through their browsers. Extensive, intuitive tools enable you to view scanned and electronic documents almost instantly (in hundreds of formats), as well as annotate, edit, collaborate, improve document images, and search for metadata.

The advantages are immediate and impactful. For example: you're an operations manager reviewing shipping manifests and discover a page is missing. Without Scan and View Software, you'd need to locate the page, open document scanning software, scan it, and add the page to the manifest file. You would then add notes to the document, save it, and load it back to **SharePoint**, expending 15 minutes of your valuable time. With Scan and View Software, you review the document right in **SharePoint**, note the missing page, place the paper in your scanner and scan, add the page to the document, annotate and close the document – never leaving **SharePoint**. Elapsed time: about three minutes. The savings of time and hassles really add up!

Many more smart innovations in Scan and View Software add speed and advantages to your **SharePoint** experience. For example, annotations are layered, so actual documents remain intact and unaltered. You can easily redact sensitive data, then send a PDF of the redacted file to protect critical information. Documents are automatically checked in and out of **SharePoint**, eliminating hours of tedious version control.

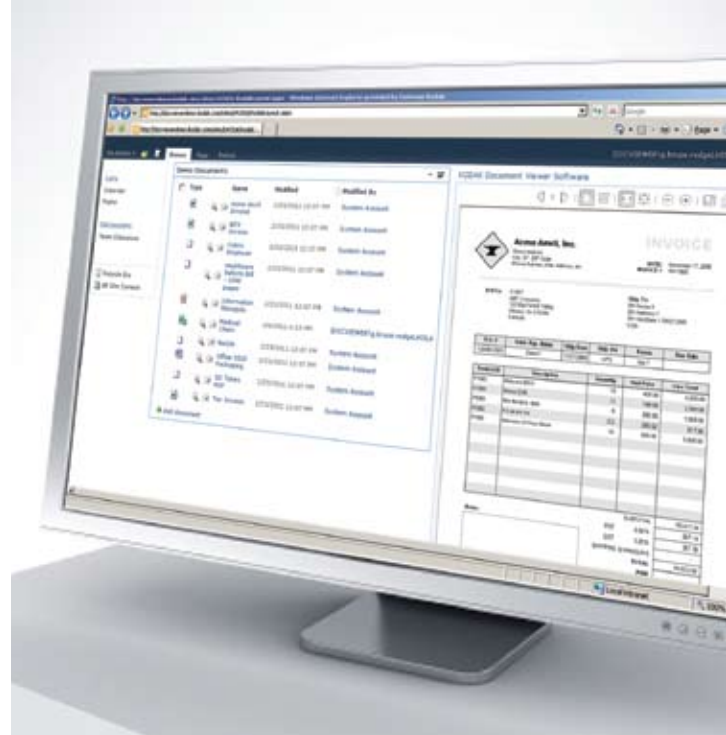


Easily annotate documents

Benefit from an all-in-one scanning/viewing/editing solution

With **Kodak Scan and View Software**, you can view and interact with **SharePoint** in a much easier way. Benefits include –

- > Lightning-fast document previews – view documents quickly without downloading, get full-size documents or thumbnails with zoom capability
- > Web-based ad-hoc scanning – directly into **Microsoft SharePoint**
- > Ability to easily rearrange and delete pages in preview or full view – with drag-and-drop commands
- > Perform quick metadata searches – with the list search module
- > Get work done faster – via the intuitive, document-centric user interface
- > Take advantage of document cleanup and management capabilities – without additional software: rotate, border removal, deskew, hole-punch removal, split and merge
- > Native support for previewing, viewing, and processing TIFFs, PDFs, **Microsoft Word**, **Microsoft PowerPoint**, **Excel**, **Microsoft DICOM Documents** – over 300 document formats



See a demo of these features and get a FREE evaluation copy

For visual examples and more key information about the benefits of **Kodak Document Viewer** and **Kodak Scan and View Software**, visit www.kodak.com/go/sharepoint. You can also request your FREE evaluation/trial copies of these programs here.

Dramatically enhance your **SharePoint** searches. Perform column-based list searches without configuration. Search multiple fields with AND and OR operators, as well as date ranges and sort your search results. Restrict searches to metadata to avoid too many results from a full index **SharePoint** search.



Kodak Scan and View Software facilitates collaboration using your **SharePoint** Solution. Document review and collaboration is an important part of most organizations. View, mark up, comment and track changes on many different document formats quickly. Speed your review cycles with everyone sharing and commenting on documents, immediately and simultaneously.



Benefit from **Kodak Service & Support**

Kodak Document Viewer Software and **Kodak Scan and View Software** require the purchase of a one-year Software Assurance agreement for Help Desk Support. Support is handled by technicians with extensive **Microsoft SharePoint** training.

A current Software Assurance agreement allows you to realize the benefits of feature and technology updates through new point releases and major product updates.

GO PRO

Kodak
Service & Support

To learn more:

Visit www.kodak.com/go/sharepoint
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Kodak: single-source advantages

Kodak enables customers to capture and use valuable information from electronic and paper documents. Our document imaging solutions include award-winning scanners and capture software, and industry-leading service and support. From small offices to global operations, Kodak has the right solution to feed your business the information it needs.

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